



## Recommendation for Action

**File #:** 19-2894, **Agenda Item #:** 25.

10/3/2019

### Posting Language

Authorize award of two multi-term contracts with Orafol Americas, Inc. and 3M Company, to provide sign face materials, each for up to five years for total contract amounts not to exceed \$914,500 divided between the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established).

### Lead Department

Purchasing Office.

### Client Department(s)

Austin Transportation Department.

### Fiscal Note

Funding in the amount of \$182,900 is available in the Fiscal Year 2019-2020 Operating Budget of the Austin Transportation Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 2400 BJT1001 for these goods. The solicitation issued on April 22, 2019 and it closed on May 14, 2019. Of the six offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=129993](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129993).

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Bartley Tyler, at 512-974-2023 or [bartley.tyler@austintexas.gov](mailto:bartley.tyler@austintexas.gov).

### Additional Backup Information:

These contracts are for the purchase of sign face materials, also known as sheeting material, for the Austin Transportation Department. The sheeting material will be utilized by the sign maintenance program for the fabrication of traffic signs across the City. These signs will be installed on roads open to public travel. Sign face materials are designed to be applied to aluminum substrates and provide long-term retro-reflectivity and durability.

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This contract will replace an existing contract that expires on October 20, 2019. The requested authorization amounts for the contract were determined using departmental estimates and historical spending. Orafol Americas, Inc. is the current provider for these goods.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$548,700
Optional Extension 1	1 yr.	\$182,900
Optional Extension 2	1 yr.	\$182,900
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$914,500</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.